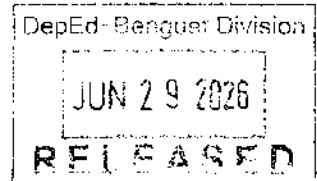




Republic of the Philippines
Department of Education
Schools Division of Benguet



26 June 2026

DIVISION MEMORANDUM

No; 239 s. 2026

CAPACITY BUILDING ON THE PILOT IMPLEMENTATION OF KAAGAPAY PROGRAM IN THE SCHOOLS DIVISION OF BENGUET: EMPOWERING THE SCHOOL COMMUNITY FOR VALUES FORMATION, LEARNING SUPPORT, AND BULLYING PREVENTION

To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisors- SGOD and CID
Public Schools District Supervisors/ Districts In- Charge
School Heads, Teaching and Non-Teaching Personnel
School Governing Council (SGCS) and Parent-Teachers Association

1. To strengthen school-home collaboration, parental engagement, and learner well-being, consistent with DepEd Order No. 013 s. 2022 titled Omnibus Guidelines on the Regulation of Operations of the Parent-Teachers Associations and DepEd Order No. 026 s. 2022, titled Implementing Guidelines on the Establishment of School Governance Council, the School Division of Benguet adopts the **KAAGAPAY PROGRAM**: Empowering the School Community for Values Formation, Learning Support, and Bullying Prevention.
2. In line with this, the Schools Division of Benguet shall conduct a **Capacity Building on the Pilot Implementation of Kaagapay Program** on **July 02-03, 2026**, at **DepEd Cordillera Administrative Region (CAR)- National Educators Academy of the Philippines- Region, La Trinidad, Benguet**.
3. This capacity-building initiative aims to strengthen the School Steering Committee's ability to effectively advocate for and implement the programs and projects of *Kaagapay*. It is anchored on key areas such as socio-emotional and values support, positive discipline and behavior guidance, bullying awareness and response, and the promotion of strong home-school-community partnerships.
4. See the attached enclosures for your reference and guidance;
 - a. *Enclosure 1: Program Flow*
 - b. *Enclosure 2: List of Participants, Resource Speakers, and Program Management Team*
5. This memorandum shall serve as the Travel Authority for the identified team members.



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Republic of the Philippines
Department of Education
Schools Division of Benguet

6. Meals, snacks, accommodation, and materials shall be charged to the downloaded funds, subject to usual auditing rules and regulations, while travel and other incidental expenses shall be charged against local funds, subject to availability.
7. For questions and clarifications, please direct them to Erlinda C. Quinuan, Education Program Supervisor and Focal Person, at the numbers indicated below.
8. Immediate and wide dissemination of this Memorandum is desired.


CARMEL F. MERIS

OIC- Schools Division Superintendent


CID/AMD/jfp/eqq/



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Enclosure No. 1 to SDO Memorandum No. 259 s. 2026: **PROGRAM FLOW**

Day 1	July 02, 2026	
	Registration Opening Program Preliminaries ❖ National Anthem ❖ Prayer ❖ Benguet Hymn Statement of Purpose Welcome Message Inspirational Message Message from Stakeholders	Program Management Team ERLINDA C. QUINUAN Education Program Supervisor GMRC/VE LUCIO B. ALAWAS Chief Education Supervisor, School Governance and Operations Division (SGOD) CARMEL F. MERIS OIC- Schools Division Superintendent WILBERT H. CUIDNO, Barangay Kagawad, Chairman Committee on Education JOSEPH BALONG-ANGEY, President- Benguet Division PTA Federation
8:00-8:30		
8:30-9:00	Kaagapay Program Orientation and Context Setting	JOVEN B. AGTANI, RGC Education Program Specialist II, SMME
9:00-10:15	Session 1: Socio-Emotional and Values Support	CATALINA C. BALTAZAR, RGC Guidance Counselor III, Alejo MPMNHS
10:15-10:30	Health Break	
10:30-12:00	Session 2: Positive Discipline and Behavior Guidance	ROLANDO F. MALAFU, RGC Guidance Counselor II, CRSHS
12:00-1:00	Lunch Break	



Republic of the Philippines

Department of Education
Schools Division of Benguet

1:00-2:00	Session 3: Mental Health	VIVIAN P. LEGASPI RGuidance Counselor II, Alno NHS
2:00-3:00	Session 4A: Bullying Awareness and Response	JOAN HERTIMIA B. WAGANG, RGuidance Counselor III, Ampusongan NHS
3:00-3:15	<i>Health Break</i>	
3:15-4:00	Session 4B: Protecting Our Children in the Digital Age	JESHANAH B. SALDA, RGuidance Counselor III, Benguet NHS
4:00-5:00	Session 5: Ensuring a Safe & Motivating Learning Environment	MURPHY S. LISWID YFO, SDO Benguet
PMT for Day 1 – Jenny T. Bacquian, Murphy S. Liswid and Roxanne B. Mayomis		
Day 2	July 03, 2026	
8:00-8:30	Preliminaries	Program Management Team
8:30-9:45	Session 6: Home-School Community	RACHEL B. BALIKED School Principal I, Eastern LTNHS
9:45 -10:00	<i>Health Break</i>	
10:00-11:00	Session 7: Community Commitment	DONAVILLE E. BISTID School Principal III, Taba-ao IS
11:00-12:00	Session 8: Drop-out Prevention	RANDOLPH M. ANANAYO, RGuidance Counselor III, Eastern LTNHS
12:00-1:00	<i>Lunch Break</i>	
1:00-2:00	Session 9: Strengthening Child Protection and Bullying Prevention Through Shared Responsible and Positive Parenting	Atty. NOVER B. SINGGANGAN JR. Legal Officer
2:00-3:00	Session 10: Action Plan	JOVEN B. AGTANI, RGC Education Program Specialist II, SMME
3:00-3:15	<i>Health Break</i>	
3:15:4:00	Action Plan Presentation	JOVEN B. AGTANI, RGC Education Program Specialist II, SMME
4:00-5:00	Closing Program Challenge & Closing Message	Program Management Team NOVER KEITHLEY S. MENTE OIC-Assistant Schools Division Superintendent
PMT for Day 2 – Joven B. Agtani, Jordan G. Mendoza & Lorna M. Yaco		



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Republic of the Philippines
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Enclosure No. 2 to SDO Memorandum No. 239s. 2026: LIST OF PARTICIPANTS, RESOURCE SPEAKERS, AND PROGRAM MANAGEMENT TEAM

No.	Name	Sex	Designation	Stay In	Stay Out	School	District
1	NORA B. MAYOS	F	Child Protection Committee	/		Camp 30 Elementary School	Atok
2	HAZEL C. EVASCO	F	Administrative Officer II		/	Camp 30 Elementary School	Atok
3	VILMA E. BALAUDAN	F	School Head		/	Ampusongan Elementary School	Bakun
4	JODILETH D. BETNAC	F	Project Development Officer I		/	Ampusongan Elementary School	Bakun
5	FEVELYN T. MALAG	F	Child Protection Committee		/	Ampusongan Elementary School	Bakun
6	LEONA LAITA	F	Administrative Officer II		/	Ampusongan Elementary School	Bakun
7	FLORDELIZA K. BUSIL-AC	F	PTA President		/	Ampusongan Elementary School	Bakun
8	JANICE BAGIW	F	School Head	/		Ambangeg National High School	Bokod
9	ROLDAN S. MELTON	M	Administrative Officer II	/		Ambangeg National High School	Bokod
10	BURNY T. WAAYAN	M	PTA President	/		Ambangeg National High School	Bokod
11	JUNA E. ALEX	F	Child Protection Committee	/		Ambangeg National High School	Bokod
12	ROCHELLE C. TAYNAN	F	Guidance Designate	/		Ambangeg National High School	Bokod
13	NELLY ANN BALANTIN	F	Guidance Designate	/		Loo National High School	Buguias
14	KYLIE MAE SACPA	F	Child Protection Committee	/		Loo National High School	Buguias
15	MARTIN E. NAPEEK	M	School Head			Ucab Elementary School School	Itogon I
16	LIZELLE L. LUPANTE	F	Administrative Officer II		/	Ucab Elementary School School	Itogon I
17	ROSANA B. BUMAKIL	F	Non-Teaching Representative		/	Ucab Elementary School School	Itogon I
18	PETER JOE BAQUIRAN	M	PTA President		/	Ucab Elementary School School	Itogon I
19	NOVEL NABE	M	Child Protection Committee		/	Ucab Elementary School School	Itogon I
20	JOCELYN BUSLOTAN	M	Asst. School Head	/		Virac Integrated School	Itogon II
21	JORENDA V. OSONERO	F	Project Development Officer I	/		Virac Integrated School	Itogon II
22	TWINKLE D. ASUDERA	F	Administrative Officer II	/		Virac Integrated School	Itogon II
23	JOAN G. BARAQUIEL	F	Guidance Designate	/		Virac Integrated School	Itogon II
24	ADLER G. SALICQUIO	M	Child Protection Committee	/		Virac Integrated School	Itogon II



Republic of the Philippines

Department of Education Schools Division of Benguet

No.	Name	Sex	Designation	Stay In	Stay Out	School	District
25	DANNY Q. OTINUEY	M	School Head	/		Adaoay National High School	Kabayan
26	CYNTHIAC. CAL-IS	F	PTA President	/		Adaoay National High School	Kabayan
27	PTR. ELISEO GUILABO	M	SGC President	/		Adaoay National High School	Kabayan
28	ALCERO C. COMPALAS	M	CPC Representative	/		Adaoay National High School	Kabayan
29	KARINA C. SUMALI	F	Non-Teaching Representative	/		Adaoay National High School	Kabayan
30	ROSALINE B. FIANZA	F	School Head		/	Kapangan Central National High School	Kapangan
31	MICHAEL M. BISTID	M	Head Teacher V	/		Kapangan Central National High School	Kapangan
32	JOVELYN S. AQUINO	F		/		Kapangan Central National High School	Kapangan
33	JULIE ANN B. AQUILAR	F		/		Kapangan Central National High School	Kapangan
34	SHARRY FAMAE S. PASIALEN	F		/		Kapangan Central National High School	Kapangan
35	EUSEBIO D. ALILAO	M	PTA President	/		Kapangan Central National High School	Kapangan
36	VILMA B. BELIANO	F	School Head		/	Kibungan National High School	Kibungan
37	JERRY G. BUANCE	M	PTA President	/		Kibungan National High School	Kibungan
38	JOEY P. LAYOGAN	M	Guidance Designate		/	Kibungan National High School	Kibungan
39	COBART O. BAY-AN	M	Child Protection Committee		/	Kibungan National High School	Kibungan
40	LEAH K. SAB-IT	F	School Governing Council		/	Kibungan National High School	Kibungan
41	REGINA SARMENTO	F	School Head		/	Puguis Elementary School	La Trinidad
42	OLIVER S. LAURIAN JR	M	Project Development Officer I		/	Puguis Elementary School	La Trinidad
43	CHRISTINE DAMOSLOG	F	Administrative Officer II		/	Puguis Elementary School	La Trinidad
44	KENNETE ROSARIO	M	PTA President		/	Puguis Elementary School	La Trinidad
45	NORBERTO DELARA JR	M	Child Protection Committee		/	Puguis Elementary School	La Trinidad
46	NANCY C. ROSADO	F	School Head		/	La Trinidad Central School	La Trinidad
47	CRISLUNA T. AMPAGUEY	F	PTA President		/	La Trinidad Central School	La Trinidad
48	DEO B. SUDAYPAN	M	CPC Representative		/	La Trinidad Central School	La Trinidad
49	MERCY ROSE S. PANGESPAN	F	Non-Teaching Representative		/	La Trinidad Central School	La Trinidad
50	MALOU G. LUMPISA	F	Guidance Designate		/	La Trinidad Central School	La Trinidad



Republic of the Philippines
Department of Education
Schools Division of Benguet

No.	Name	Sex	Designation	Stay In	Stay Out	School	District
51	EDWIN S. AYANGDAN	M	School Head		/	Balili National High School	Mankayan
52	MAUREEN A. AGSAWAL	F	Administrative Officer II		/	Balili National High School	Mankayan
53	CHUNA D. SAPILO	F	Guidance Designate		/	Balili National High School	Mankayan
54	FREDDIE W. LAGUITAO	M	PTA President		/	Balili National High School	Mankayan
55	RESTY SOLTERO	M	School Head		/	Jose Gonzales Elementary School	Sablan
56	ZENY B. PACIO	F	Administrative Officer II		/	Jose Gonzales Elementary School	Sablan
57	ARMANDO P. POLINO	M	PTA President		/	Jose Gonzales Elementary School	Sablan
58	PHOEBE MAR L. DAGANOS	F	Project Development Officer I		/	Jose Gonzales Elementary School	Sablan
59	LEONARDO B. DELIAS	M	School Head		/	Evelio Javier National High School	Tuba
60	FRENIE S. NABAYSAN	F			/	Evelio Javier National High School	Tuba
61	LOUENE ANGELICA	F			/	Evelio Javier National High School	Tuba
62	RACHEL K. MAYO	F			/	Evelio Javier National High School	Tuba
63	AGUSTINO D. AMANCIO	M	Head Teacher III	/		Tublay School of Home Industries School	Tublay
64	JONALYN M. IGUALDO	F	Administrative Officer IV		/	Tublay School of Home Industries School	Tublay
65	JILL HARRIET P. GUANSO	F	Guidance Designate		/	Tublay School of Home Industries School	Tublay
66	TRISHA M. DOMINGO	F	Guidance Designate		/	Tublay School of Home Industries School	Tublay
67	TEOFILO T. ABLAZA	M	PTA President	/		Tublay School of Home Industries School	Tublay
Program Management Team							
68	ERLINDA C. QUINUAN	F	EPS- CID/ Program		/	SDO- Division Office	
69	JOVEN B. AGTANI	M	EPS II- SGOD/ M&E		/	SDO- Division Office	
70	LORNA M. YACO	F	EPS II- SGOD/ Facilitator		/	SDO- Division Office	
71	MURPHY S. LISWID	M	PDO I- Youth Formation/ Facilitator		/	SDO- Division Office	
72	JENNY T. BACQUIAN	F	PDO I- Youth Formation/ Facilitator		/	SDO- Division Office	
73	ROXANNE B. MAYOMIS	F	Librarian II/ Facilitator/Inspectorate		/	SDO- Division Office	
74	JORDAN G. MENDOZA	M	Administrative Officer II/ Facilitator/Inspectorate		/	SDO- Division Office	
Resource Speakers							
75	RACHEL B. BALIKED	F	School Principal I		/	Eastern La Trinidad NHS	



Republic of the Philippines
Department of Education
Schools Division of Benguet

76	DONAVILLE E. BISTID	F	School Principal III	/	Taba-ao Integrated School
77	ROLANDO F. MALAFU	M	Guidance Counselor	/	Cordillera Regional Science High School
78	RANDOIPH M. ANANAYO	M	Guidance Counselor	/	Eastern La Trinidad NHS
79	JESHANAH B. SALDA	F	Guidance Counselor	/	Benguet National High School
80	VIVIAN T. LEGASPI	F	Guidance Counselor	/	Alno National High School
81	CATALINA C. BALTAZAR	F	Guidance Counselor	/	Alejo M. Pacalso Memorial NHS
82	JOAN HERTIMIA B. WAGANG	F	Guidance Counselor	/	Ampusongan National High School
83	LUCIO B. ALAWAS	M	CES- SGOD	/	SDO- Division Office
84	CARMEL F. MERIS	F	OIC-SDS	/	SDO- Division Office
85	NOVER KEITHLEY S. MENTE	M	OIC-ASDS	/	SDO- Division Office
86	NOVER B. SINGGANGAN JR.	M	Legal Officer	/	SDO- Division Office
87	WILBERT H. CUIDNO	M	Barangay Council /LGU Representative	/	La Trinidad
88	JOSEPH BALONG-ANGEY	M	Parent Teacher Representative	/	Mankayan/Benguet
89	ALDRIX S. BOLINTO	M	Parent Teacher Representative	/	Buguias/Benguet
90	ADAM BAHINGAWAN	M	Parent Teacher Representative	/	La Trinidad/Benguet